

**Minutes of the
City Commission for the City of Traverse City**



Regular Meeting

August 1, 2016

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were in attendance: Mayor Jim Carruthers, Mayor Pro Tem Ross Richardson, Brian Haas, Gary Howe, Richard I. Lewis, Amy Shamroe, and Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Carruthers presided at the meeting.

There being no objection, Agenda Item 2(e) was removed from the Agenda as requested by the City Manager.

2. Consent Calendar

Moved by Lewis, seconded by Shamroe, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. the minutes of the July 18, 2016 Regular Meeting, and the July 25, 2016 Study Session, be approved.
- b. an amendment to the Traverse City Code of Ordinances, Review of Public Art in City Parks and Review of Public Arts Master Plan, Section 299.09, which would provide that the Parks and Recreation Commission review conceptual public art projects to be located in a City park and to provide that the Arts Commission will review and update the Public Arts Master Plan every five years and that it be reviewed by the Parks and Recreation

Commission and re-adopted by the Planning Commission and City Commission at that time, which was introduced on July 18, 2016, be enacted with an effective date of August 11, 2016.

- c. an amendment to the Traverse City Code of Ordinances, Chapter 1020, Clarification for Publishing Public Hearing Notice for Vacation of Streets and Alleys, which would eliminate the requirement to publish the resolution with the notice of public hearing, which was introduced on July 5, 2016, be enacted with an effective date of August 11, 2016.
- d. the Resolution Establishing Fees for Street/Alley Vacation Requests, be adopted as a result of a change in requirements for publishing of the public hearing notice associated with such requests; and that the City Clerk be authorized to include the reduced fee in the City's Directory of Charges.
- e. Removed from the Agenda.

CARRIED unanimously.

Items removed from the Consent Calendar

None.

3. Old Business

3(a).

Consideration of waiving the competitive bidding process and issuing a service order to conduct an economic analysis of the community's tax base.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Haas, seconded by Howe, that the Mayor and City Clerk execute a contract with Urban3 for the Traverse City and Grand Traverse County Analytic Project, in the amount of \$29,842, such contract subject to approval as to its substance by the City Manager and its form by the City Attorney, with funds to come from the sources as outlined in the City Manager's August 1, 2016,

communication.

Rick Buckhalter, 932 Kelley Street
Kathy Marx, 234 Washington Street

Roll Call:

Yes - Haas, Howe, Lewis, Shamroe, Werner.

No - Richardson, Carruthers.

CARRIED.

4. New Business

4(a).

Consideration of a request from Commissioner Brian Haas for an amendment to the Traverse City Code of Ordinances which would amend the Traverse City Code of Ordinances to remove the minimum distance requirement between tourist homes.

The following addressed the Commission:

Marty Colburn, City Manager
Benjamin Marentette, City Clerk
Russell Soyring, City Planning Director

Moved by Lewis, seconded by Richardson, that the City Commission refers the request from Commissioner Brian Haas for a review of the City's Tourist Home Ordinance, to include the review of the requirement that there be a 1,000 foot distance between tourist homes as well as the current marketplace and related technologies, to the Planning Commission for it to conduct a public hearing and report back on progress by January 1, 2017.

Chris Maxbauer, 503 West Eighth Street
Karla Hervold (sp?), 215 Washington Street
Rick Buckhalter, 932 Kelley Street

CARRIED unanimously.

4(b).

Consideration of a request from Commissioner Brian Haas for an amendment to the Traverse City Code of Ordinances which would amend the Traverse City Code of Ordinances to remove the limit on the number of new accessory dwelling units allowed each year.

The following addressed the Commission:

Marty Colburn, City Manager
Russell Soyring, City Planning Director
Lauren Tribble-Laucht, City Attorney
Benjamin Marentette, City Clerk

Moved by Haas, seconded by Shamroe, that the City Commission refers the request from Commissioner Brian Haas to raise the maximum number of new Accessory Dwelling Units permitted of 20 each year to the Planning Commission for it to conduct a public hearing and provide a recommendation to the City Commission for its consideration no later than October 17, 2016.

Kimberly Pontius, 9372 East Summerhill Drive, Garfield Township,
Traverse Area Association of Realtors Executive Vice President
Rick Buckhalter, 932 Kelley Street

Roll Call:

Yes - Haas, Howe, Lewis, Shamroe, Werner.

No - Richardson, Carruthers.

CARRIED.

4(c).

Consideration of authorizing an amendment to the agreement with CH2M for its management and operation of the Wastewater Treatment Plant, which would make various changes to the agreement and extend its term.

The following addressed the Commission:

Marty Colburn, City Manager
Kevin Dahl, CH2M

Moved by Lewis, seconded by Howe, that the Mayor and City Clerk execute amendment Number Four to the agreement for Operations, Maintenance and Management Services for the Traverse City Wastewater Treatment Plant Pumping Stations (originally authorized March 5, 2012), with the terms as generally outlined in the City Manager's August 1, 2016, communication, which would extend the agreement by five (5) years to June 30, 2022, with the agreement to renew for successive five (5) years terms automatically unless terminated by either party at least 120 days in advance, with the agreement subject to approval as to its substance by the City Manager and its form by the City Attorney, with funds available in the Sewer Fund.

Rick Buckhalter, 932 Kelley Street

Roll Call:

Yes - Haas, Howe, Lewis, Shamroe, Werner, Carruthers.

No - Richardson.

CARRIED.

4(d).

Consideration of a request from Maritime Heritage Alliance for a waiver of dockage fees for when the Spanish Replica ship, *El Galeon* was in the Duncan L. Clinch Marina Friday, July 22 through Monday, July 25, 2016.

Moved by Richardson, seconded by Shamroe, that the request from Maritime Heritage Alliance for waiver of the dockage fees for the Spanish replica ship *El Galeon* for the time it was docked at the Duncan L. Clinch Marina from Friday, July 22 through Monday, July 25, 2016, be approved.

The following addressed the Commission:

Marty Colburn, City Manager
Doug Roberts , 12055 South Woodwind Circle, Elmwood Township

CARRIED unanimously.

5. Appointments

None.

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.
 2. Minutes of the Act 345 Retirement System meeting of March 30, 2016.
 3. Minutes of the Planning Commission meeting of June 7, 2016.
 4. Report from the Code Enforcement Officer for April through June 2016.
- e. Reports and correspondence from non-City officials.
 1. Monthly Operations Report for the Wastewater Treatment Plant for June 2016 from CH2M.

7. Public Comment

The following addressed the Commission:

1. Reserved.

None

2. General.

Rick Buckhalter, 932 Kelley Street

3. Mayor and City Commissioners.

Commissioner Amy Shamroe
Mayor Jim Carruthers

8. Adjournment

There being no objection, Mayor Jim Carruthers declared the meeting adjourned at 9:00 pm.

Benjamin Marentette, MMC
City Clerk

Approved: _____, _____
(Date) (Initials)